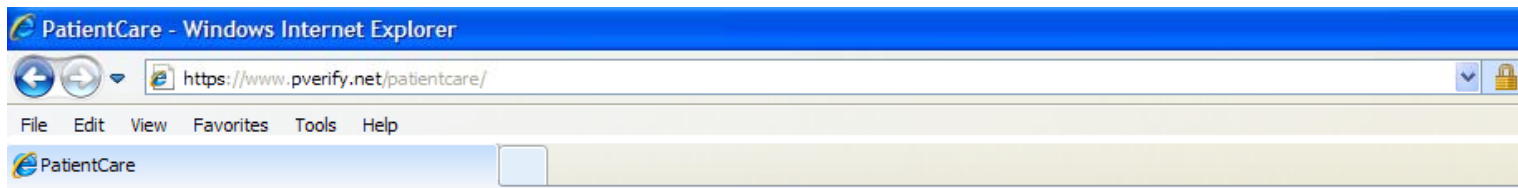



pVerify.net online portal Manual

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Visit portal using
<https://www.pverify.net/patientcare>



PatientCare - Sign In



User ID

Password

I agree with [Terms & Conditions](#)

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AUG 2 2009 12:08:37

To register provider – click on [Setup] and [Provider]

The screenshot shows the pVerify.net web application interface. At the top, there is a navigation menu with options: Dashboard, Setup, Eligibility Inquiry, Claim Status Inquiry, Walk-Ins, Practice View, Utilities, and Invoice/Payment. The 'Setup' menu is expanded, showing a sub-menu with options: Profile, Provider, Merchant Account, Visit-Procedures, Payment Authorization, Additional Logins, and Location-Visit Type. The 'Provider' option is selected, and a table of providers is displayed below. The table has columns for First Name, Middle, Last, NPI, Group NPI, Fed. Tax ID, PIN, and Map ID. One provider is listed: Robert Smith, with NPI 123456789, Group NPI 123456789, and Map ID JEFFERSON ST FAMILY PRACTIC. Below the table are 'Save' and 'Clear' buttons. To the left of the form are input fields for First Name, Middle, Last Name, NPI, Group NPI, Fed. Tax ID, PIN, and Map ID. There are also 'Validate' buttons next to the NPI and Group NPI fields. Below the provider form is the 'PAYER SETUP' section, which includes a Payer dropdown menu (AARP (A United HealthCare Insuran)), a Legacy ID field, and a Default Identification section with checkboxes for NPI (checked), Group NPI, Legacy ID, and Tax ID. There are 'Save' and 'Clear' buttons at the bottom of the Payer Setup section. Callouts provide instructions: 'PIN Required for Medi-Cal "OR" Medicaid plans', 'Map ID Ignore this', 'To validate NPI is correct click on [Validate] button', 'To update provider info click here', and 'Ignore this section'.

PIN
Required for Medi-Cal "OR" Medicaid plans

Map ID
Ignore this

To validate NPI is correct click on [Validate] button

To update provider info click here

Ignore this section

Subscriber's Verification – Click on [Eligibility Inquiry] and [Instant Verification] OR from top [Instant Verify] Link

Navigation: Welcome : (Demo) Search : Instant Verify : Batch Upload/Download Sign Out
 Dashboard : Setup : Eligibility Inquiry : Claim Status Inquiry : Walk-Ins : Practice View : Utilities : Invoice/Payment
 Eligibility Inquiry

Search: Instant Verification : Batch Verification : Batch Repair : Pending Inquiry : Settings

PAYER
 AARP (A United HealthCare Insurance Cor)

PROVIDER
 Select Acampora
 First MI Last Acampora
 NPI 1497728174 Group NPI
 Fed.Tax ID Legacy ID

SUBSCRIBER
 Member ID DOB
 First MI Last
 Gender M
 Dependent Inquiry

DEPENDENT
 Relationship Spouse DOB
 First MI Last
 Gender M
 DOS 08/04/2009
 Additional Service Type **
 Health Benefit Plan Coverage
 Oral Surgery

RESULT
 Status Effective From Expired On

	Primary Care		Specialist		Deductible			Out-of-Pocket	
	Co-pay	Co-Ins	Co-pay	Co-Ins	Annual	Met	Remaining	Maximum	Remaining
In-Network :									
Out-Network :									

 Plan
 Filter By
[Download Result](#)

Callouts:

- Select Payer
- Select Provider
- Enter Subscriber's info including last and first name
- Ignore this section
- Click on verify
- Result will show in this section
- Download results in PDF click here

Footnote:
 ** Fee will be charged for each service type selected
 * Red - Required Filed
 *Green - Any one of the group is required

Buttons: Verify Clear

Disclaimer: DISCLAIMER :

Dependent's Verification – Click on [Eligibility Inquiry] and [Instant Verification] OR from top [Instant Verify] Link

Callouts:

- Select Payer
- Select Provider
- Enter Subscriber's info marked in red
- Click on checkbox for dependent's verification
- Ignore this section
- Click on verify
- Enter Dependent's info marked in red
- Result will show in this section
- Download results in PDF click here

Application Interface:

Logo: pVerify.net

Welcome : (Demo)

Search : Instant Verify : Batch Upload/Download Sign Out

Dashboard : Setup : Eligibility Inquiry : Claim Status Inquiry : Walk-Ins : Practice View : Utilities : Invoice/Payment

Eligibility Inquiry

Search : Instant Verification : Batch Verification : Batch Repair : Pending Inquiry : Settings

PAYER
 AARP (A United HealthCare Insurance Cor)

PROVIDER
 Select Acampora
 First Last Acampora
 NPI 1497728174 Group NPI
 Fed.Tax ID Legacy ID

SUBSCRIBER
 Member ID DOB
 First MI Last
 Gender M

Dependent Inquiry

DEPENDENT
 Relationship Spouse DOB
 First MI Last
 Gender M
 DOS 08/04/2009
 Additional Service Type **
 Health Benefit Plan Coverage
 Oral Surgery

** Fee will be charged for each service type selected
 * Red - Required Filed
 *Green - Any one of one group is required

Verify Clear

RESULT

Status Effective From Expired On

In-Network :	Primary Care		Specialist		Deductible			Out-of-Pocket	
	Co-pay	Co-Ins	Co-pay	Co-Ins	Annual	Met	Remaining	Maximum	Remaining
Out-Network :									
Plan									

Filter By

[Download Result](#)

DISCLAIMER :

To view instantly patient list for specific DOS or range of DOS click on [Patient View]



Welcome : (Demo)

[Instant Verify](#) : [Batch Upload/Download](#) Sign Out

[Dashboard](#) : [Setup](#) : [Eligibility Inquiry](#) : [Claim Status Inquiry](#) : [Walk-Ins](#) : [Practice View](#) : [Utilities](#) : [Invoice/Payment](#)

Practice View (BETA)

From: 8/2/2009 To: 8/2/2009 Location: All MD: All Payer: All

[Search](#) [Collect CoPay](#) [Collect Deductible](#) [Collect Past Balance](#)

Deductible Copay Patient Not Found Inactive Patient. [Export to Excel](#)

[Instant Verification](#)

Search Result (Status : Total Query)

Summary

* Dependent Query without Dependent Name

	Estimator	Result	<Patient>	Ins Status	Payer	DOS	Verified	Copay	Deductible	Deductible Remaining	Erro
			Smith John		Aetna	08/02/2009	08/02/2009				Invalid/Mis Subscriber, Name,

Total Query :	1
Processed :	1
Not Processed :	0
Not Verified :	0
Rejected :	0

Other Error : 1

Pt. Inactive : 0

Pt. Not Found : 0

HDHP Count : 0

HDHP rem. Count : 0

CoIns Count : 0

MEDICARE	
Total Count :	0
Risk /+ HMO :	0
Secondary :	0

[Payment History](#)

[Estimation Log](#)

To search a previously verified patient with one or multiple criteria click on [Eligibility Inquiry] and [Search] OR from top [Search]

The screenshot shows the pVerify.net web application interface. At the top, there is a navigation bar with the pVerify.net logo on the left and a user welcome message "Welcome : (Demo)" on the right. Below the navigation bar is a menu with options: Dashboard, Setup, Eligibility Inquiry, Claim Status Inquiry, Walk-Ins, Practice View, Utilities, and Invoice/Payment. The "Eligibility Inquiry" option is highlighted. Below the menu is a sub-menu with options: Search, Instant Verification, Batch Verification, Batch Repair, Pending Inquiry, and Settings. The "Search" option is highlighted. The main content area is titled "SEARCH CRITERIA" and contains several input fields and dropdown menus. The fields are: Payer (All), Batch (All), Result Contains (empty), Status (All), Provider (empty), Patient (empty), Error (Any), Error Only (checkbox), DOS - From (empty), To (empty), Verified - From (empty), To (empty), and From Archive (checkbox). A "Search" button is located at the bottom right of the search criteria section. Below the search criteria section is a "SEARCH RESULTS" section with a dropdown menu set to "100" records and a "Download Selected Result" link. Three callout boxes are present: one pointing to the Provider field with the text "Enter last name of provider", one pointing to the Patient field with the text "Enter Last name, DOB or insurance ID", and one pointing to the Result Contains field with the text "Enter any specific text i.e. Risk, HMO".

Welcome : (Demo) Search : Instant Verify : Batch Upload/Download Sign Out

Dashboard : Setup : Eligibility Inquiry : Claim Status Inquiry : Walk-Ins : Practice View : Utilities : Invoice/Payment

Eligibility Inquiry

Search : Instant Verification : Batch Verification : Batch Repair : Pending Inquiry : Settings

SEARCH CRITERIA

Payer All Batch All Result Contains Status All

Provider Patient DOS - From To From Archive

Error Any Error Only Verified - From To Search

SEARCH RESULTS (first 100 records) Download Selected Result

Enter last name of provider

Enter Last name, DOB or insurance ID

Enter any specific text i.e. Risk, HMO

Enter no of records you would like to see

To view results or re-verify previous patient click on [Eligibility Inquiry] and [Search]
OR from top [Search]

The screenshot shows the pVerify.net web application interface. At the top, there is a navigation menu with options like 'Dashboard', 'Setup', 'Eligibility Inquiry', 'Claim Status Inquiry', 'Walk-Ins', 'Practice View', 'Utilities', and 'Invoice/Payment'. Below this is a search bar with options for 'Instant Verification', 'Batch Verification', 'Batch Repair', and 'Pending Inquiry'. The 'SEARCH CRITERIA' section includes fields for Payer (All), Batch (All), Status (All), Provider, Patient, DOS - From/To, Error (Any), and Error Only. A 'Search' button is located at the bottom right of this section. Below the search criteria is a table titled 'SEARCH RESULT (First 100 records)'. The table has columns for Status, Error, Payer, and Subscriber. The first few rows show 'Processed' and 'Rejected' statuses with corresponding payer names like 'BCBS of New York (Empire)', 'Delaware Medical Assistance Program', and 'BCBS of Pennsylvania (Highmark)'. Callouts provide instructions: 'Click here to select all records' points to a checkbox in the first column; 'Click here to populate result in instant verify screen' points to a magnifying glass icon; 'Click here to download single result' points to a download icon; 'Check here to search record 60+ days old' points to a checkbox labeled 'From Archive'; 'After entering specific criteria click on search button' points to the 'Search' button; and 'Download all selected records' points to a 'Download Selected Result' link at the top right of the table.

Click here to select all records

Click here to populate result in instant verify screen

Click here to download single result

Check here to search record 60+ days old

After entering specific criteria click on search button

Download all selected records

Status	Error	Payer	Subscriber
Processed		BCBS of New York (Empire)	
Processed		Delaware Medical Assistance Program	
Rejected		BCBS of New York (Empire)	
Rejected		BCBS of New York (Empire)	
Rejected		Independence Blue Cross (Pennsylvania)	
Processed		BCBS of New York (Empire)	
Processed		BCBS of Pennsylvania (Highmark)	
Processed		BCBS of Pennsylvania (Highmark)	
Processed		BCBS of Pennsylvania (Highmark)	
Processed		BCBS of Pennsylvania (Highmark)	
Processed		Capital Blue Cross (Pennsylvania)	
Processed		Independence Blue Cross (Pennsylvania)	
Processed		Independence Blue Cross (Pennsylvania)	
Processed		Medicare Part A and B	
Rejected		UNISON MEDICAID	
Processed		Aetna	
Processed		Blue Cross of Northeastern Pennsylvania	
Processed		Blue Cross of Northeastern Pennsylvania	
Processed		Independence Blue Cross (Pennsylvania)	

Invoice payment – Pre-paid customer click on [Invoice/Payment]

The screenshot shows the pVerify.net web application interface. At the top left is the pVerify.net logo. The top right shows a user welcome message: "Welcome : (Demo)" and a search bar with options: "Search : Instant Verify : Batch Upload/Download" and a "Sign Out" button. Below this is a navigation menu with items: "Dashboard", "Setup", "Eligibility Inquiry", "Claim Status Inquiry", "Walk-Ins", "Practice View", "Utilities", and "Invoice/Payment". The current page is titled "Invoice/Payment".

The main content area is divided into several sections:

- ALERT MESSAGES:** A box containing the text "No Alert Message to show...".
- NEW INVOICE:** A box containing the text "No new/unpaid Invoice exist...".
- ACCOUNT SUMMARY:** A table with the following data:

Service	Plan	Balance
Eligibility Inquiry	Prepaid	\$582.40
Claim Status Inquiry	Prepaid	\$80.00
- PAYMENT:** A form for entering payment details. It includes:
 - Amount:
 - Authorization Balance:
 - Card type selection: Visa, Master Card, American Express, Discover
 - Card #: Expired On - Month: Year: CVV:
 - First Name: Last Name:
 - Prepaid Fund:
- DOWNLOAD:** A list of links for downloading reports:
 - [Eligibility Inquiry - Payer List](#)
 - [Claim Status Inquiry - Payer List](#)
 - [Eligibility - batch import format](#)
 - [Eligibility - sample batch file](#)
 - [Claim Status - batch import format](#)
 - [Claim Status - sample batch file](#)

Callouts provide instructions for the Payment section:

- "Ignore this section" points to the NEW INVOICE section.
- "Select CC type" points to the radio button selection for card type.
- "Enter CC info" points to the Card #, Expired On, and CVV fields.
- "Enter fund amount" points to the Prepaid Fund input field.
- "Click on add fund" points to the Add Fund button.
- "Ignore this button" points to the Add Fund button.

Invoice payment – Post paid customer click on [Invoice/Payment]

The screenshot shows the pVerify.net web application interface. At the top left is the pVerify.net logo. The top right shows a user profile icon, the text "Welcome : (Demo)", and links for "Search : Instant Verify : Batch Upload/Download" and "Sign Out". A navigation menu below the header includes "Dashboard", "Setup", "Eligibility Inquiry", "Claim Status Inquiry", "Walk-Ins", "Practice View", "Utilities", and "Invoice/Payment". The current page is titled "Invoice/Payment".

The main content area is divided into several sections:

- ALERT MESSAGES:** A box containing the text "No Alert Message to show...".
- NEW INVOICE:** A box containing the text "No new/unpaid Invoice exist...". A callout points to this area with the text "Invoice amount will display here".
- ACCOUNT SUMMARY:** A table with the following data:

Service	Plan	Balance
Eligibility Inquiry	Prepaid	\$582.40
Claim Status Inquiry	Prepaid	\$80.00
- PAYMENT:** A form with the following fields and buttons:
 - Amount:
 - Authorization Balance:
 - Card type: Visa Master Card American Express Discover
 - Card #: Expired On - Month: Year: CVV:
 - First Name: Last Name:
 - Prepaid Fund:
 -Callouts include: "Select CC type" pointing to the radio buttons, "Enter CC info" pointing to the card number field, "Ignore this button" pointing to the "Add Fund" button, and "Click here to pay invoice" pointing to the "PayPal PAY NOW" button.
- DOWNLOAD:** A list of links:
 - [Eligibility Inquiry - Payer List](#)
 - [Claim Status Inquiry - Payer List](#)
 - [Eligibility - batch import format](#)
 - [Eligibility - sample batch file](#)
 - [Claim Status - batch import format](#)
 - [Claim Status - sample batch file](#)